

TOWN OF LONDONDERRY

PLANNING COMMISSION MEETING MINUTES

AUGUST 11, 2025

100 OLD SCHOOL STREET, SOUTH LONDONDERRY, VERMONT

PLANNING COMMISSION MEMBERS PRESENT: Jennifer Greenfield-Chair, Brent Bammarito-Vice Chair, Pamela J. Spaulding-Clerk, Trevor Powers, Stephen L. Twitchell.

TOWN OFFICIALS PRESENT: William Goodwin-Zoning Administrator, Patty Eisenhaur-Housing Commission Chair (on-line)

1. CALL MEETING TO ORDER:

A quorum being present the Planning Commission of Londonderry, Vermont was called to order at 6:00 P.M. by Jennifer Greenfield, Chair.

2. ADDITIONS OR DELETIONS TO THE AGENDA:

None

3. MINUTES APPROVAL (07/28/2025)

Brent moved to accept the minutes as written. Trevor seconded and the motion passed.

4. ANNOUNCEMENTS/CORRESPONDENCE:

Pam read the following letter from Ryan Anderson sent to Jen by email on 08/11/2025:
“Dear Jen,

I wanted to reach out because things at my job have really picked up a bit. I am no longer able to come for the committee meetings. Below is my official resignation.

Lately the demands of my personal life and other professional responsibilities have required more of my time and attention. After careful consideration, I have decided that stepping away from my current role is the best decision at this time.

I want to express my sincere appreciation for the opportunity to work for the Town of Londonderry. I am grateful for the experience I have gained and the support I have received during my time here.

Thank you again for the opportunity to be part of the team.

Sincerely,

Ryan Anderson

Pam made the motion that we accept Ryan Anderson’s resignations and forward this to the Selectboard, the Town Administrator, the Town Clerk, and the Town Treasurer.

Brent seconded the motion and it passed unanimously.

Brent asked how Ryan would get paid. Pam responded that Ryan was supposed to submit his time to the Town Treasurer and that he had been made aware of this.

Jen mentioned that Matt had been in contact with her and he should forward the Town maps to

us by the 18ish.

5. VISITORS/CONCERNED CITIZENS:

None

6. OLD BUSINESS:

a. Town Plan

Pam apologized about the way that her portion of the Town Plan transferred as not all the changes she had made went through. She will have to purchase the Microsoft Word to do this properly. She also mentioned that she did not see where other towns had mentioned the abutting towns in their Town Plans but Will said this does have to be done.

Jen mentioned that she had received a second round of emails from Patty Eisenhaur.

We need a finished product to send out and have a public meeting. The announcement needs to be sent to the Vermont Journal, as the Selectboard designated that as the Town's official newspaper, posted in the two post offices, and at the Town Office.

William will look into getting the report to the State for us.

The goal is to have a finished product by August 25, 2025.

Jen will continue to work on the Goals/Objectives.

7. OLD BUSINESS:

None

8. COMMITTEE UPDATES:

STR: None until the committee meets in the New Year.

HOUSING: The next meeting is this Thursday.

9. ADJOURN:

Pam made the motion to adjourn. Brent seconded and the meeting adjourned at 6:24 P.M.

AUDIO LINK: https://us02web.zoom.us/rec/share/1-0Eg2Dy14MRwxOJ155417HkmILTXHZzeCHTcPjR_ZFtYBbJIm8D_hvBiDXB-4.RKI748HsFPWEInd?startTimes=175494643000

Passcode: ?&r1BHk*

Respectfully submitted,

Signed,

Pamela J. Spaulding
Clerk

Jennifer Greenfield
Chair